

Training and Assessment Policy for Candidates

Axcis Education is committed to a thorough training and assessment programme. We provide, and offer access to, a number of training opportunities to enable our candidates to develop and receive regular CPD.

Training is offered both in-house and through our training partners.

All training we offer is optional and all current candidates are notified via email when a new event will be running so they have the option of booking on.

CPD Available;

- Safeguarding Level 2
- Team Teach
- Manual Handling
- Induction training
- Autism Awareness
- Behaviour Management
- SEND Webinars
- NAS Training Modules

Where possible CPD is offered for free and in the case where there is a charge this is only because it is either provided by an outside agency or to cover costs for hosting an event.

CPD on offer will vary according to each office and their current needs.

Interview is the first stage of the process where CPD is discussed and candidates made aware of any upcoming events.

As soon as we place a candidate we need to be aware of their training and development needs. In the case of a longer-term placement we must discuss upcoming inset within the school and, if appropriate, request that the candidate attends.

Regular feedback must always be requested from both schools and candidates and recorded on Chameleon. For candidates in longer-term position, e.g. 6 weeks or more, a long-term reference request will be sent to the school for completion. Again, this can help us identify training needs.

When candidates attend CPD events this is logged on their Chameleon candidate record and evaluations are kept and tracked.

As a career develops, we must remain aware and up to date with the changing needs of a candidate and continue to assess their skills and level of development.

This policy is valid from 14th May 2018

axcis.co.uk

Axcis and Axcis Recruitment are trading names of OR Education Ltd
Registered in England No.4489036. Registered office: Bury House, 31 Bury Street, London EC3A 5AR

